Evidence for Learning – Family App

How to Guide

The Evidence for Learning (EFL) Family app is now available via the App store (Apple devices) and Play Store (Android devices).

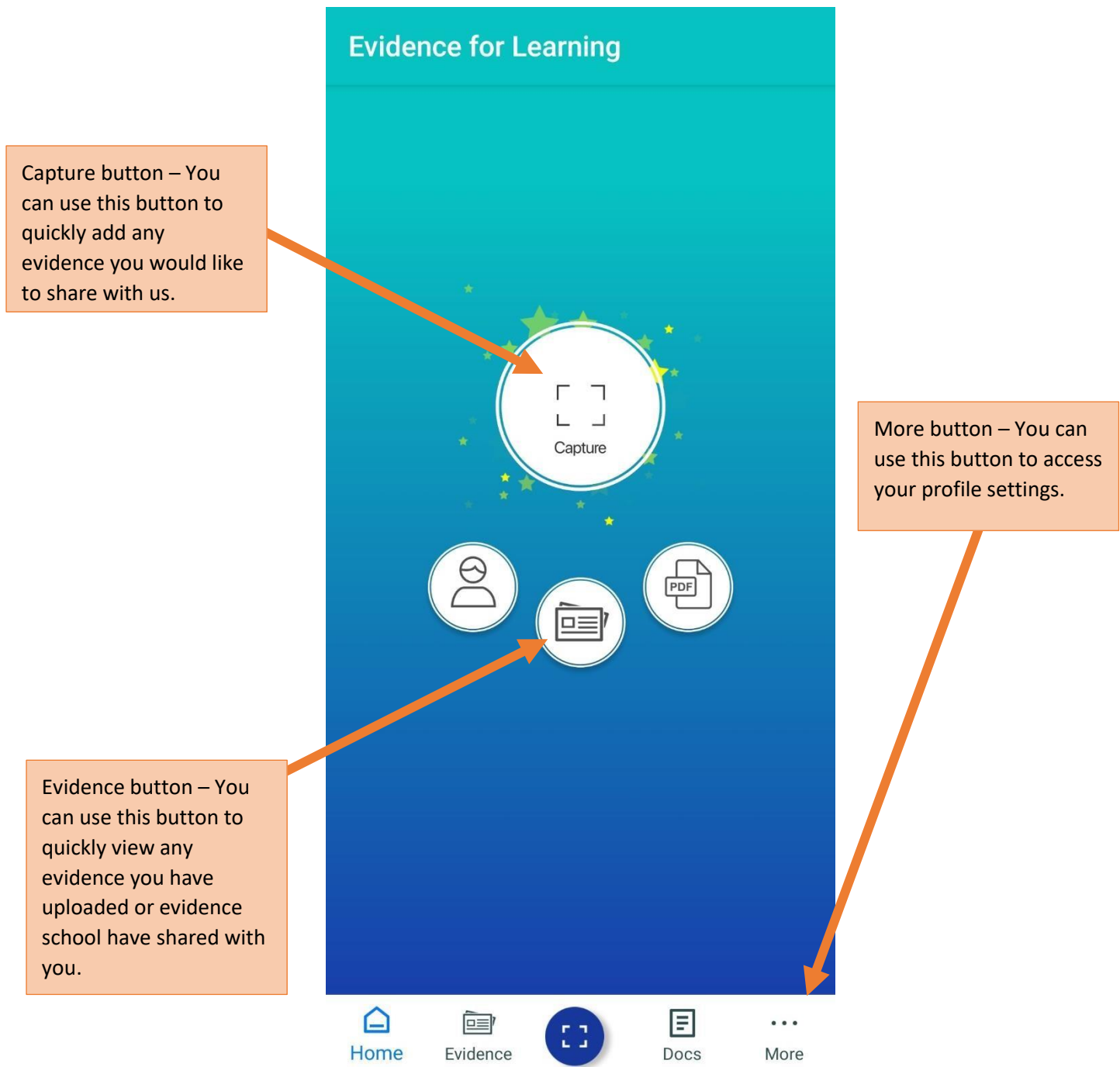1- Go to your app store and search for Evidence for Learning Family, look for the app pictured below.

2- Once the app is downloaded, you will be able to log in via the screen pictured below. You would have been sent the Domain and Username via email. The domain is orchard (this is case sensitive) and your username will be your email address. You will not have to log in again unless you change your details or need to reset your password.

Log in screen

3- Once you have logged in, you will see the home screen pictured below.

Evidence for Learning

Capture button – You can use this button to quickly add any evidence you would like to share with us.

Capture

More button – You can use this button to access your profile settings.

PDF

Evidence button – You can use this button to quickly view any evidence you have uploaded or evidence school have shared with you.

Home   Evidence   Docs   More

4- Capturing Evidence

Click the + button next to learners and select your child, if you have multiple children at Orchard and the Evidence includes both children, you can select multiple Learners.

Click the + button in the empty box, you will be given two options, Take a Photo/Video or Photo/Video Library. Select the option which you require and then select your photo or video.

Capture Evidence   SAVE

EVIDENCE STATUS   Draft ▢

📅 Fri 19 Nov 2021   📅

👤 **LEARNERS**   ➕

                        ➕

        ➕   ➕

🏷️ **TAGS**   ➕

🗨️ **CONVERSATIONS**

Add Comment

Enter your comments here...

🏠 Home   📰 Evidence   ⛶   📄 Docs   ••• More

Capture Evidence   SAVE

                        ➕

        ➕   ➕

🏷️ **TAGS**   ➕

🗨️ **CONVERSATIONS**

Add Comment
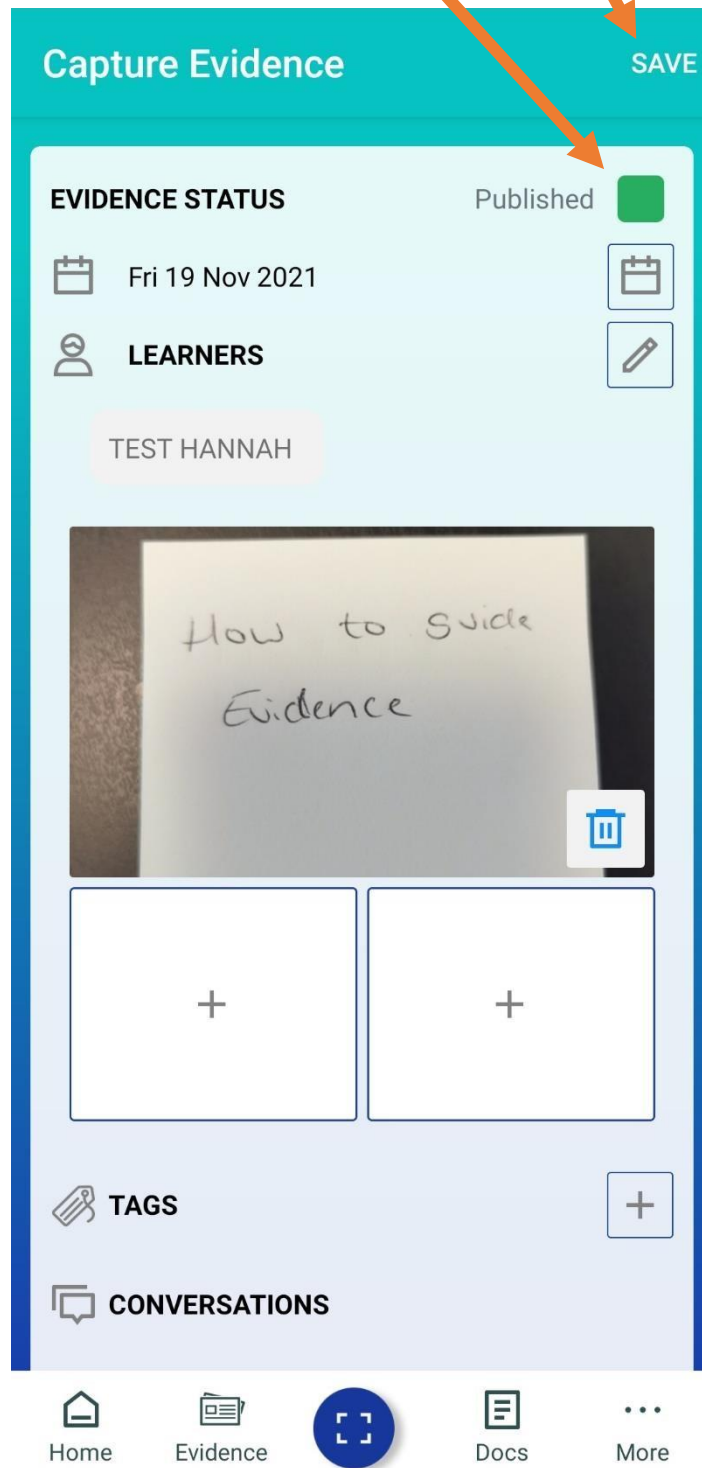
Enter your comments here...

Your comment may be visible to all staff and users from Kingsbury Primary School

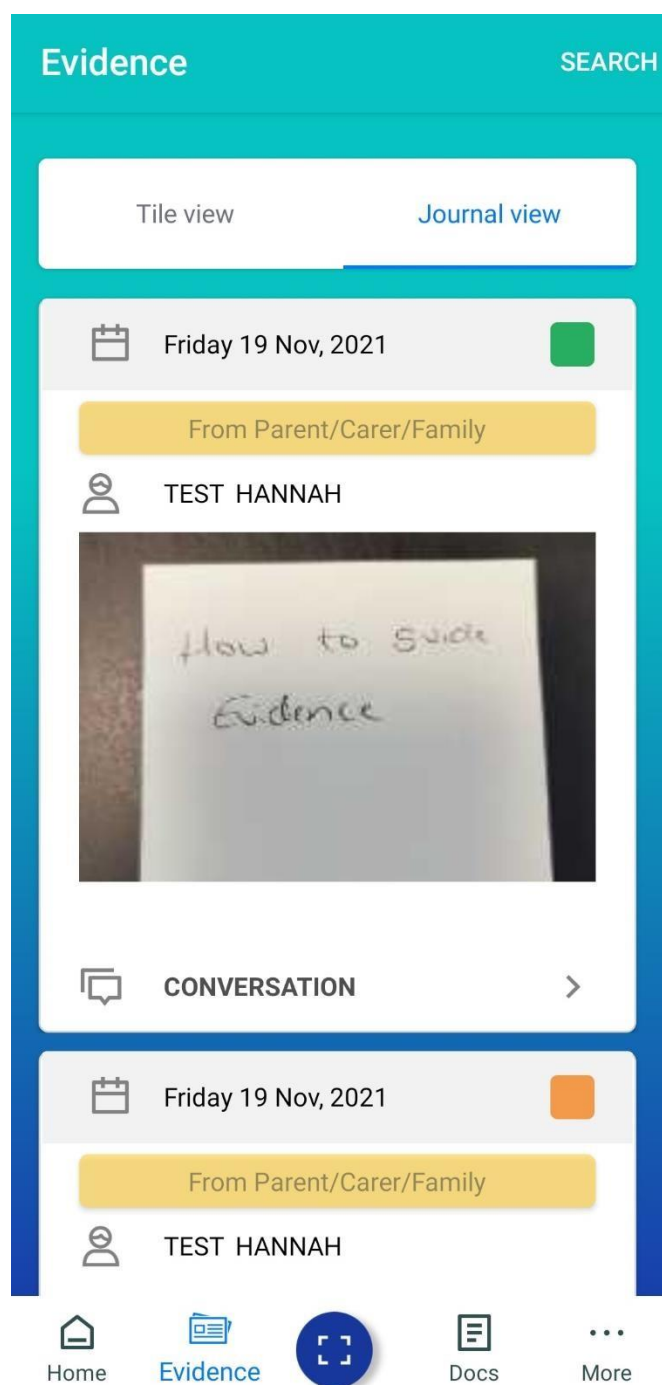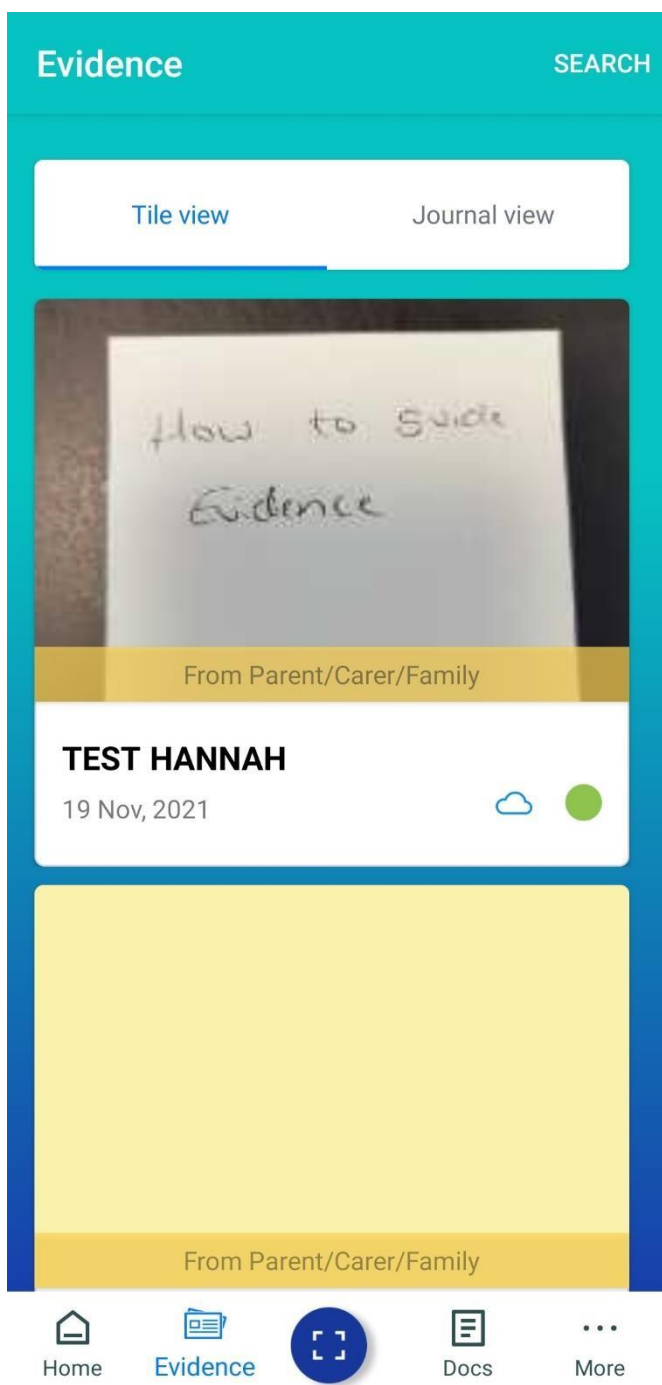🏠 Home   📰 Evidence   ⛶   📄 Docs   ••• More

In the conversations section, you can add a comment about the evidence you are uploading.

Once you have selected the learner, uploaded photos/videos and added any comments; you need to change the evidence status to Published and then click Save. This will save the Evidence and

you will be able to view it via the Evidence tab.

5- Viewing Evidence – You have two options to view evidence, the Tile view and the Journal View. You can click into the evidence to see the photos/videos and the comments. You can even leave your own comment if you'd like!

If you have any questions or queries or you need further support then please do not hesitate to contact me, Sarah Kitching, via the admin office at adminoffice@hollywater.hants.sch.uk